

# Lothians Conservation Volunteers

www.lcv.org.uk



A registered Scottish Charitable Incorporated Organisation, No. SC020384

Version	1
Last revised on	2020-08-11
Review by	2020-09-08

## COVID-19 INFECTION MITIGATION RULES FOR LCV MINIBUS

### RULES FOR PASSENGERS

1. Ensure that no-one travels in the minibus who is exhibiting, or has recently shown, symptoms of COVID infection.
2. The current isolation period for infected people is at least 10 days. We are not medically competent, so should always err on the side of caution.
3. We should also ask volunteers whether they have been in contact with people who have COVID infection symptoms (in which case they should be self-isolating for 14 days) - and are not to travel on the bus.
4. Volunteers must be informed that they are travelling under reduced 1m personal distancing on the condition that they obey the rules to mitigate infection.
5. Suggest to the volunteers that anyone who recognizes themselves to be in a vulnerable group, to seriously consider if it is wise for them to travel with us (though be careful about discrimination etc.)
6. Disinfecting spray and hand gels will be available inside the bus. All hands to be washed on entry, and surfaces to be disinfected at occupants' discretion
7. Control boarding of passengers to prevent crowding, with seats filled from the rear according to the displayed seating plan.
8. Occupants must remain in allocated seat for outward and home journeys.
9. All passengers and driver to put on face covering **BEFORE** boarding, to be removed **AFTER** disembarking
10. No eating or drinking on the bus – no removal of face coverings allowed.
11. Volunteers should be reminded to update their contact details with the leader if necessary, so that they can be contacted if necessary, by NHS Test and Protect etc.

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12. Volunteers should be reminded to contact NHS Test and Protect **AND LCV** if they develop COVID symptoms in the week following the task, so that we can alert the other volunteers that they may need to self-isolate until the case is confirmed or not. NHS Test and Protect contact people who were in close proximity to a confirmed COVID case in the 48 hours before symptoms appeared.

## RULES FOR LEADERS AND DRIVERS

1. **BEFORE DEPARTURE: WEAR GLOVES AND FACE COVERING WHEN LOADING TOOLS IN THE MINIBUS** If you do not do this there is little point in stressing tool hygiene throughout the day
2. **WHILST TRAVELLING:** Drive with good airflow: open as many windows as bearable. If possible (if safe) leave the van ventilated during the day.
3. **MAXIMUM OCCUPANCY:** the bus can accommodate 3 or 4 HOUSEHOLDS (4-6 people) maintaining 1 metre separation: see seating plans on next pages
4. **WITHOUT MITIGATION** the bus can only carry 2 households, sat on the front and rear seats respectively. (However, we should still follow all of the COVID infection mitigation measures.)
5. If a passenger develops symptoms throughout the day, they should be returned to Edinburgh IMMEDIATELY, in contact with the least number of volunteers. This may mean driving them back alone in the minibus (sat at the rear) and organising taxis or buses etc. for other volunteers.

**YOU MUST NOT TRANSPORT ANYONE ELSE WITH THE SYMPTOMATIC VOLUNTEER**

Government advice for transport operators (link active 13/8/2020)

<https://www.transport.gov.scot/coronavirus-covid-19/transport-transition-plan/guidance-for-transport-operators/#63878>













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## 3 households (3/6)












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## 4 households (4/5)

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